



**THE POWER OF COMMUNICATION: SKILLS TO BUILD TRUST, INSPIRE LOYALTY AND LEAD EFFECTIVELY**

**REGISTRATION FORM**

**DELEGATE INFORMATION**

**Prof/Dr/Mr/Mrs/Ms**.....

**Position**.....

**Email**.....

**Organisation**.....

**Tele**.....

**Signature of Authorising Officer**.....

**PAYMENT OPTIONS:** The training fee is USD 1,200 (or equivalent in KES, TZS, UGS and RWF). The fee covers for training materials, certificate, lunch and conference facilities. Delegates will pay for their accommodation and upkeep during the training.

Bank Transfer to CO-OPERATIVE BANK, NAIROBI BUSINESS CENTRE BRANCH, ACCOUNT 01148696195200  
Cheques should be addressed to Peterson Integrated Communications Limited  
Bank Swift Code : KCOOKENA, BRANCH code 11051

**TERMS AND CONDITIONS**

**Payment:** Payment must be completed prior to the convention. However, in some special cases, commitment in the form of LSO/LPO would suffice. Where LSO/LPO has been used, payment must be paid 14 days upon invoicing.

**Scheduling:** For reasons beyond the control of PICL, the scheduling of the convention may change. In such an eventuality, delegates will be informed in good time. PICL is absolved from and indemnified against any losses or damages as a result of rescheduling.

**Delegate Cancellations:** Cancellations must be received by PICL in writing 7 days prior to the convention. Any cancellations coming later than that will attract 50% cancellation fee. Non-attendance does not constitute cancellation. No show will be charged the full registration fee. However, delegates substitutions can be done at no extra charge.